

EXECUTIVE DECISION

made by a **Cabinet Member**



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ESA04 25/26

Decision															
1	Title of decision: School Term and Holiday Dates 2027/2028														
2	Decision maker (Cabinet member name and portfolio title): Councillor Sally Cresswell (Cabinet Member for Education, Skills and Apprenticeships)														
3	Report author and contact details: Sharon Stowe. sharon.stowe@plymouth.gov.uk														
4	Decision to be taken: To approve the proposed school term and holiday dates for 2027/2028														
5	Reasons for decision: School term and holiday dates are set by the local authority for Community and Voluntary Controlled (VC) schools and maintained nursery schools. Own admission authority schools may not follow the term dates set by the local authority. However, it is proposed that model calendars be agreed and publicised in order to encourage consistency between schools and neighbouring local authorities.														
6	Alternative options considered and rejected: No action could result in schools within Plymouth setting different term and holiday dates from their neighbours creating problems for both parents and staff.														
7	Financial implications and risk: None.														
8	Legal Implications There are no legal implications arising from this report.														
9a	Is the decision a Key Decision? (Please contact Democratic Support for further advice)	<table border="1"> <thead> <tr> <th>Yes</th> <th>No</th> <th>Per the Constitution, a key decision is one which:</th> </tr> </thead> <tbody> <tr> <td></td> <td>X</td> <td>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</td> </tr> <tr> <td></td> <td>X</td> <td>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million</td> </tr> <tr> <td></td> <td>X</td> <td>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</td> </tr> </tbody> </table>	Yes	No	Per the Constitution, a key decision is one which:		X	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total		X	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million		X	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
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	If yes, date of publication of the notice in the Forward Plan of Key Decisions	N/A		
10	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p>The proposal helps to meet the City Vision, co-operative values, co-operative objectives, and co-operative outcomes in the following ways:</p> <p>City Vision – Britain's Ocean City – providing improved and additional capacity for increasing the number of school age children in the City ensures there is a school place for every child and improves their education opportunities which will improve their quality of life.</p> <p>We believe in Democracy – we have ensured that we provide parents, staff and governors at the schools, local residents and other stakeholders with the opportunity to participate in the decision making on the proposals</p> <p>We believe in Fairness – all the proposed expansions have had public consultation which demonstrates that we are fair and open in our decision making.</p> <p>We believe in Responsibility – Enables local residents and other stakeholders to participate in the decision making. Helps to address the growing need for additional facilities for primary and secondary age children, using resources wisely.</p> <p>We believe in Co-Operation – Provides extended and improved services for children and their families making effective use of resources available. The basic need growth areas have been carefully mapped and the proposals in this report are targeted at narrowing the gaps in equality of access to education places.</p>		
11	Please specify any direct environmental implications of the decision (carbon impact)	There are no environmental implications as a result of this decision.		
Urgent decisions				
12	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	X	(If no, go to section 13a)
12 a	Reason for urgency:			
12 b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation			
13 a	Are any other Cabinet members' portfolios affected by the decision?	Yes	
		No	X (If no go to section 14)
13 b	Which other Cabinet member's portfolio is affected by the decision?		
13 c	Date Cabinet member consulted		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	X
15	Which Corporate Management Team member has been consulted?	Name	Amanda Davis
		Job title	Service Director for Education, Participation and Skills
		Date consulted	11 January 2026
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	JS72 25/26
		Finance (mandatory)	DN.25.26.028
		Legal (mandatory)	LS/00001312/5/AC/23/2/26
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	N/A
Appendices			
17	R	Title of appendix	
	ef		
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	A	Briefing report for publication: CONSULTATION ON PROPOSED SCHOOL TERM AND HOLIDAY DATES 2027-2028	
B	Equalities Impact Assessment		
C	School Term Dates 2027-2028		

Confidential/exempt information								
18 a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	X					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18 b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
Title of background paper(s)		Exemption Paragraph Number						
		1	2	3	4	5	6	7
Cabinet Member Signature								
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
Signature			Date of decision	26 February 2026				
Print Name	Councillor Sally Cresswell							